

University Place School District

Living with Other Arrangements and Requirements

What is “Living with Other?”

“Living with Other” involves an arrangement in which a minor student attending a school in the University Place School District (UPSD) lives at a residence within the district that is not owned or leased (rented) by the student’s parent or legal guardian. The parent or legal guardian may or may not live at the UPSD address. In either case, the person who owns or leases the residence within the district becomes the “sponsor” of the student and must agree to represent the student in all school-related matters.

What are the application requirements for Living with Other?

Before enrollment in a UPSD school, and every school year thereafter, the parent and or legal guardian and the sponsor (the UPSD resident) must complete a form and sign an affidavit in the presence of the principal, or designee, of the appropriate-level school within the sponsor’s attendance area.

What is required if I am the parent or legal guardian?

As the parent or legal guardian, you must complete a form in which you provide information about yourself and the student. In addition you must sign an affidavit in which you certify that certain facts are true. Forms/affidavits are available at all UPSD schools and at the district office. Together with the sponsor you must schedule a joint conference with the principal (or designee) of the school the student will attend. The affidavit must be signed in the presence of the principal (or designee). When you come to the conference with the principal, you need to bring current photo identification. Among the facts that you, as the parent or legal guardian, must attest to are:

1. You have legal custody of the student. Please provide a certified copy of the current parenting plan in instances of marital divorce.
2. The student has full time residency with an identified UPSD sponsor (the student has or will live in the sponsor’s residence for 20 consecutive days and at least four nights per week after the 20-day period).
3. You authorize the sponsor to represent the student in all school-related matters.
4. You will notify the district within five days if the residence of the student changes.
5. You agree to allow the district to conduct periodic home visits to confirm current residency status.
6. You understand that providing false information regarding the full-time residence of the student is cause for immediate withdrawal of the student from the University Place School District.

What is required if I am the UPSD sponsor?

As the sponsor, you must complete a form in which you provide information about yourself and the student. In addition you must provide proof of residency* within the district and you must sign an affidavit in which you certify that certain facts are true. Forms/affidavits are available at all UPSD schools and at the district office. Together with the parent/guardian you must schedule a joint conference with the principal (or designee) of the school the student will attend. The affidavit must be signed in the presence of the principal (or designee). When you come to the conference with the principal, you need to bring proof of residence and current photo identification. Among the facts that you, as the sponsor, must attest to are:

1. You are the owner or lessee of a residence within the University Place School District.
2. The student has established full time residency with you (the student has or will live in your residence for 20 consecutive days and at least four nights per week after the 20-day period).
3. You accept the responsibility to represent the student in all school-related matters.
4. You will notify the district within five days if your residence or the residence of the student changes.
5. You authorize the district to conduct investigations which may include home visits to verify that the student establishes and maintains residency at your UPSD address.

*Acceptable verification of University Place School District residency is two current billing statements (no more than two months old) from the following list: home phone, utility, natural gas, cable, or garbage. All bills must include the service (residence) address, the mail to address is not acceptable. (Cell phone bills and disconnect notices are not accepted.)

Who do I contact for questions?

For general questions about the Living with Other requirements or to schedule an appointment with a principal, contact the appropriate school.

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Non-Discrimination Statement:

The University Place School District complies with all federal and state laws, rules, and regulations and does not discriminate on the basis of race, color, national origin (including language), sex, sexual orientation including gender expression or identity, creed, religion, age, veteran or military status, disability, or the use of a trained dog guide or service animal by a person with a disability in student education programs, co-curricular activities, and employment practices. The district is an equal opportunity/affirmative action employer encouraging application of qualified minorities, women, and disabled persons for employment and other opportunities. University Place School District is committed to providing access to all District programs and activities and provides equal access to the Boy Scouts and other designated youth groups. For elevator access at school sites, contact the principal's office. The University Place School District is a drug-free/smoke-free work place and educational setting. Direct inquiries regarding compliance, grievance, or appeal procedures, or concerns involving students, should be made to the District Affirmative Action Officer/Civil Rights Compliance Coordinator/ Title IX Coordinator/HIB Compliance Officer/Gender-Inclusive Schools Coordinator, Executive Director of Secondary Education, Lainey Mathews, lmathews@upsd83.org; or Section 504/FAPE/ADA concerns should be made to Executive Director of Special Services, Kelly McClure, kmclure@upsd83.org. Both can be contacted at (253) 566-5600, 3717 Grandview Drive West, University Place, WA 98466.